

**OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD
MEETING MINUTES
NOVEMBER 11, 2008**

PRESENT: Mylinda Barisas-Matula, OT; Brian B. Holmquist, OT (in person); Deb McKernan-Ace, OTA (in person); Dorothy Olson, OTA; Corliss A. Rice and Gail Slaughter, OT

EXCUSED: David Cooper

STAFF: Tom Ryan, Bureau Director; Jacquelynn Rothstein, DRL Board Counsel; and Amy Childers, Bureau Assistant

GUESTS: Linda M. Anderson, President Wisconsin Occupational Therapy Association (WOTA)

CALL TO ORDER

Gail C. Slaughter, the Board Chair, called the meeting to order at 2:40 p.m. Quorum of 6 was confirmed.

Amendments to the Agenda

- Item D (Open Session) – Change the name Gail Pizarro to Gail Slaughter
- Item C (Open Session) – No appearance for Case Handling Initiative
- Item C (Open Session) – Anna Fishlove's appearance was deferred.

APPROVAL OF AGENDA

MOTION: Mylinda Barisas-Matula moved, seconded by Dorothy Olson, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 18, 2008

MOTION: Brian Holmquist moved, seconded by Deb McKernan-Ace, to approve the July 15, 2008 minutes as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Tom Ryan reported on the personnel changes in the office of legal counsel and summarized the strategic planning session that took place in July 2008.

2009 Meeting Dates

MOTION: Corliss Rice moved, seconded by Dorothy Olson, to approve the 2009 meeting dates as proposed. Motion carried unanimously.

Introduction of Anna Fishlove, Division of Credential Processing

None.

Division of Enforcement (DOE) Case Handling Initiative – Mike Berndt, Attorney Supervisor, DOE

This item was informational.

REPORT FROM WISCONSIN THERAPY ASSOCIATION (WOTA) ANNUAL MEETING – SEPTEMBER 11 – 13, 2008 – STEVENS POINT, WI – MYLINDA BARISUS-MATULA, GAIL SLAUGHTER

Myllinda Barisas-Matula and Gail Slaughter attended the Wisconsin Therapy Association (WOTA) annual meeting September 11 – 13, 2008. There were two (2) different treatment areas covered. The next meeting will be November 5-7, 2009.

AMERICAN OCCUPATIONAL THERAPY ASSOCIATION (AOTA) ANNUAL CONFERENCE – APRIL 23-26, 2009 – HOUSTON, TX –CONSIDER ATTENDANCE

Deb McKernan-Ace presented background information on the 2008 American Occupational Therapy Association (AOTA) annual conference.

MOTION: Dorothy Olson moved, seconded by Deb McKernan-Ace, to approve Myllinda Barisas-Matula to attend the American Occupational Therapy Association (AOTA) annual conference April 23-26, 2009. The Board approved to appoint an alternate if Myllinda Barisas-Matula cannot attend. Motion carried unanimously.

WIS. ADMIN. CODE § OT 4.04 RULE RELATING TO OCCUPATIONAL THERAPIST SUPERVISION OF OCCUPATIONAL THERAPY ASSISTANTS – BOARD REVIEW FOR FINAL APPROVAL

MOTION: Myllinda Barisas-Matula moved, seconded by Brian Holmquist, to adopt Wis. Admin. Code § OT 4.04 relating to occupational therapist supervision of occupational therapy assistants as written and to delegate signature authority to the Department. Motion carried unanimously.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES, ADMINSTRATIVE RULES AND LEGISLATION

Noted.

PRACTICES QUESTION RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA

Jacquelyn Rothstein discussed a practice question brought to her attention. The question concerned continuing education.

CLOSED SESSION

MOTION: Deb McKernan-Ace moved, seconded by Brian Holmquist, to convene to closed session to deliberate on cases following hearing (Wis. Stat. 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. 19.85 (1) (b), and Wis. Stat. 440.205); consider individual histories or disciplinary data (Wis. Stat. 19.85 (1) (f)) and to confer with legal counsel (Wis. Stat. 19.85 (1) (g)). Roll Call Vote: Mylinda Barisas-Matula-yes; Brian B. Holmquist-yes; Deborah McKernan-Ace-yes; Dorothy Olson-yes; Corliss Rice-yes; Gail Slaughter-yes. Motion carried unanimously.

The Board convened into closed session at 3:16 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Dorothy Olson, seconded by Brian Holmquist, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 3:50 p.m.

ADMINISTRATIVE WARNING REVIEW – CYNTHIA SCHMITT, OT

Cynthia Schmitt appeared by telephone concerning her Administrative warning.

MOTION: Mylinda Barisas-Matula moved, seconded by Deb McKernan-Ace, to affirm the administrative warning in case # 06 OTB 001. Motion carried unanimously.

ADJOURNMENT

MOTION: Brian Holmquist moved, seconded by Deb McKernan-Ace, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:51 p.m.

NEXT MEETING: MARCH 17, 2009